Computer “Tools” To Make Your Life Easier

Presented by Keystone Computer Concepts
Before we get started…
Before we get started…

The new rest rooms are open – down the hall
Before we get started…

11:00

5 MIN. BREAK
Before we get started...

"There are no stupid questions. Except, 'Will you do this for free?"
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I hate Mondays.
I don't recall accepting a friend request from "BigBro84..."
It was not a good sign
JUST OUTSIDE THE BOX

New social networking symbol
Toto, did you use Apple Maps?
BEFORE TEXT MESSAGES
These were the good old days
Schrödinger's cat walks into a bar...

Schrödinger's cat walks into a bar.
And doesn't.
http://youtu.be/HCOE_N6v4o
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Test Your Knowledge
1) Is the following email real or fake?

Real   Fake

The security of your personal information is of the utmost importance to American Express, so we have sent the attached as a secure electronic file.

Note: The attached file contains encrypted data.

If you have any questions, please call us at 800-849-6185, option 3. Representatives are available to assist you Monday through Thursday between 8:00 a.m. and 8:00 p.m. ET and Friday between 8:00 a.m. and 6:00 p.m. ET.
2) How can you tell if a website is secure (encrypted)?
   a. There will be a padlock in the address bar of the browser.
   b. The browser address bar will be green.
   c. The website address will start with https://
   d. The website address will start with https:// and there will be a locked padlock symbol at the address bar.
   e. I have no idea.
3) When your browser first opens, the page that shows is called:
   a. The desktop
   b. The home page
   c. The search page
   d. Google
   e. Internet Explorer
4) L1h3H5c7&RP_ is an example of a strong password. **True**

<table>
<thead>
<tr>
<th>Password Type</th>
<th>Percentage of Total Strength</th>
</tr>
</thead>
<tbody>
<tr>
<td>Random Characters (Latin, Numbers)</td>
<td>98%</td>
</tr>
<tr>
<td>Substitute Common</td>
<td>2%</td>
</tr>
<tr>
<td>Random Characters (SpecialChars)</td>
<td>0%</td>
</tr>
</tbody>
</table>
5) If you are sending an email to multiple recipients who don’t know each other, you should send via BCC: True or False
6) Look at these two email addresses:

johngrubb@trinityjb.org  JohnGrubb@trinityJB.org

Do these two addresses refer to the same mailbox or two different ones?  

Same  Different
7) You can only make phone calls and send text messages with a smartphone.

True or False: False
8) Microsoft will call you on the phone if your computer reports to them that there’s something wrong. True or False
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Shameless Plug

Men’s Pancake Breakfast
Saturday,
November 2, 2013
8:00 a.m.-10:00 a.m.
All-you-can-eat
Tool #1

A tool to clean up temporary files that can slow a computer down.

<table>
<thead>
<tr>
<th>Windows</th>
<th>Mac</th>
</tr>
</thead>
<tbody>
<tr>
<td>CleanUp*</td>
<td>Maintenance*</td>
</tr>
<tr>
<td><a href="http://www.stevengould.org/index.php?option=com_content&amp;task=view&amp;id=29&amp;Itemid=70">link</a></td>
<td><a href="http://www.titanium.free.fr/downloadmaintenance.php">link</a></td>
</tr>
</tbody>
</table>
Tool #2

A tool to report a profile of what’s installed in your computer – both hardware and software.

<table>
<thead>
<tr>
<th>Windows</th>
<th>Mac</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belarc Advisor*</td>
<td>Apple System Profiler**</td>
</tr>
<tr>
<td><a href="http://download.cnet.com/Belarc-Advisor/3000-2094_4-10007277.html">Link</a></td>
<td>To open System Profiler, choose Apple Menu &gt; About This Mac, and then click More Info.</td>
</tr>
</tbody>
</table>
Tool #3

A tool to delete a file or folder so that they cannot be recovered.

<table>
<thead>
<tr>
<th>Windows</th>
<th>Mac</th>
</tr>
</thead>
<tbody>
<tr>
<td>File Shredder*</td>
<td>File Shredder***</td>
</tr>
<tr>
<td><a href="http://download.cnet.com/File-Shredder/3000-2144_4-10662831.html">http://download.cnet.com/File-Shredder/3000-2144_4-10662831.html</a></td>
<td>Download from the Apple Store</td>
</tr>
</tbody>
</table>
Tool #4
A tool to remove programs completely.

<table>
<thead>
<tr>
<th>Windows</th>
<th>Mac</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revo Uninstaller*!</td>
<td>AppCleaner for Mac*!</td>
</tr>
</tbody>
</table>

http://download.cnet.com/Revo-Uninstaller/3028-2096_4-10687648.html?c=SEM-SEO&s=fivemill&pid=dlcom_sem&aid=revo%20uninstaller-e&dlc=n&part=fivemill

http://download.cnet.com/AppCleaner/3000-2248_4-10867510.html
Tool #5
A tool to store your passwords.

<table>
<thead>
<tr>
<th>Windows</th>
<th>Mac</th>
</tr>
</thead>
<tbody>
<tr>
<td>RoboForm</td>
<td>RoboForm</td>
</tr>
<tr>
<td><a href="http://www.roboform.com/buynow?affid=keyst">link</a></td>
<td><a href="http://www.roboform.com/buynow?affid=keyst">link</a></td>
</tr>
</tbody>
</table>
Tools We Don’t Recommend

- Driver Updaters
- Registry Cleaners
- Toolbars (more than 2)
October Webinar

We have one more webinar in October. It’s Wednesday, October 23, 2013 at 2:00 p.m. The subject is “Facebook Terminology.”
Our November Seminar
Saturday, November 9, 2013
10:00 a.m.-12 Noon
A Photo Explosion!
Microsoft Excel
One-Day Training

Saturday, November 16, 2013
9:00 a.m.-4:00 p.m.
Lunch will be served.
Limited to 10 people in the class.
(2 people have already signed up.)
$70 per person